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**Online**



Go to [www.envisionreports.com/RFP](http://www.envisionreports.com/RFP) or scan the QR code – login details are located in the shaded bar below.



Votes submitted electronically must be received by 1:00 am (Eastern time), on May 24, 2019.

**Shareholder Meeting Notice**

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**Important Notice Regarding the Availability of Proxy Materials for the Resolute Forest Products Inc. Shareholder Meeting to be Held on May 24, 2019**

Under Securities and Exchange Commission rules, you are receiving this notice that the proxy materials for the annual shareholders' meeting are available on the Internet. Follow the instructions below to view the materials and vote online or request a copy. The items to be voted on and location of the annual meeting are on the reverse side. Your vote is important!

This communication presents only an overview of the more complete proxy materials that are available to you on the Internet. We encourage you to access and review all of the important information contained in the proxy materials before voting. The proxy statement and annual report to shareholders are available at:

[www.envisionreports.com/RFP](http://www.envisionreports.com/RFP)

**Easy Online Access – View your proxy materials and vote.**



- Step 1: Go to [www.envisionreports.com/RFP](http://www.envisionreports.com/RFP).
- Step 2: Click on **Cast Your Vote** or **Request Materials**.
- Step 3: Follow the instructions on the screen to log in.
- Step 4: Make your selections as instructed on each screen for your delivery preferences.
- Step 5: Vote your shares.

You can also consent to receive electronic delivery of future materials.



**Obtaining a Copy of the Proxy Materials** – If you want to receive a copy of the proxy materials, you must request one. There is no charge to you for requesting a copy. Please make your request as instructed on the reverse side on or before May 14, 2019 to facilitate timely delivery.



2 N O T

C O Y



## Shareholder Meeting Notice

**Resolute Forest Products Inc.'s Annual Meeting of Shareholders will be held on May 24, 2019 at the Hampton Inn Cleveland, located at 4355 Frontage Road, Cleveland, Tennessee, USA at 10:00 a.m. Eastern Time.**

**Proposals to be voted on at the meeting are listed below along with the Board of Directors' recommendations.**

**The Board of Directors recommend a vote FOR all the nominees listed and FOR Proposals 2-4:**

1. Election of Directors:
  - 01 - Randall C. Benson
  - 02 - Suzanne Blanchet
  - 03 - Jennifer C. Dolan
  - 04 - Richard D. Falconer
  - 05 - Jeffrey A. Hearn
  - 06 - Yves Laflamme
  - 07 - Bradley Martin
  - 08 - Alain Rhéaume
  - 09 - Michael S. Rousseau
2. Ratification of PricewaterhouseCoopers LLP appointment
3. Advisory vote to approve executive compensation ("say-on-pay")
4. Adoption of the Resolute Forest Products 2019 Equity Incentive Plan

**PLEASE NOTE – YOU CANNOT VOTE BY RETURNING THIS NOTICE. To vote your shares you must go online or request a paper copy of the proxy materials to receive a proxy card. If you wish to attend and vote at the meeting, please bring this notice with you.**



### **Here's how to order a copy of the proxy materials and select delivery preferences:**

Current and future delivery requests can be submitted using the options below.

If you request an email copy, you will receive an email with a link to the current meeting materials.

**PLEASE NOTE:** You must use the number in the shaded bar on the reverse side when requesting a copy of the proxy materials.

- **Internet** – Go to [www.envisionreports.com/RFP](http://www.envisionreports.com/RFP). Click Cast Your Vote or Request Materials.
- **Phone** – Call us free of charge at 1-866-641-4276. For callers outside of the USA, US Territories and Canada, please call 1-781-575-2300. Standard rates will apply.
- **Email** – Send an email to [investorvote@computershare.com](mailto:investorvote@computershare.com) with "Proxy Materials Resolute Forest Products Inc." in the subject line. Include your full name and address, plus the number located in the shaded bar on the reverse side, and state that you want a paper copy of the meeting materials.

To facilitate timely delivery, all requests for a paper copy of proxy materials must be received by May 14, 2019.